



# AISKEW, LEEMING BAR

## CHURCH OF ENGLAND PRIMARY SCHOOL

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Head Teacher: Mr S. Simper

Leeming Lane, Leeming Bar, Northallerton, North Yorkshire DL7 9AU

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September 9<sup>th</sup> 2016

Dear Parents

It is really good to see all the children back safe and well and as always looking very smart. I trust that everyone had an enjoyable summer break.

We would like to extend a very warm welcome to our 15 new pupils. Kaiden Pugh (Y2) joins us from Pickhill and Amelia Brown, Danny-J Doherty, Amelia Evans, Oscar Kennedy, Finley Lake, Evie-Grace Llewellyn, William Pearson, Emily-Rose Piedot, Amelia Pugh, Veronica Shenton, Lola Smith, Ben Swales, Erin Walker and Karolina Wojanek are all new to our Reception class. We very much hope that their time at Aiskew, Leeming Bar will be a happy and successful one.

We have five new members of staff. Mrs Catherine Monaghan joins us as our new assistant headteacher and she will teach Eagles. Mr David Ferrari, Mrs Joanne Bartley and Mrs Adele Eldridge have also joined our teaching team. Mr Ferrari will teach Bears on Thursday and Friday, Mrs Bartley will teach Dragons on Monday, Tuesday and Wednesday and Mrs Eldridge will teach Dragons on Thursday and Friday. We are also joined by Mrs Nicola Slator who will provide teaching assistant support on Tuesday afternoon, Wednesday morning and all day Thursday and Friday. Once again, we hope their time with us is very successful and rewarding.

In addition to our new pupils and staff I am delighted to inform you that major improvements have taken place over the summer to make our quiet area safe. This involved replacing and deepening the level of the wooden rails that border the paths and increasing the depth of the woodchips on our path. We will now move forward with other developments to the area and provide symbols which link in with our Christian values.

At the start of the year it is important to clarify information and to draw your attention to more procedural matters. To support us with this we would really appreciate it if you could refer on a regular basis to the school prospectus which you can also find on the school website.

### **Absence from School**

If your child is not coming to school because they are unwell, please will you contact the office before 9.15am to report their absence and then continue to do this on a daily basis until your child returns to school. If by 9.15am we do not receive a call then Mrs Bentley will contact you. Please can we ask that brothers and sisters are not asked to pass messages to school about their sibling being absent.

### **Medicines**

We are only able to administer prescribed medicines to children. **To do this, parents will need to complete a form and provide written authorisation, which describes the amount of dosage and frequency.** All medicines must be handed into the office. Cough sweets may be used, however class teachers will need written authorisation from parents.

### **Arrival to School**

We continue to ask that children do not arrive on the school premises **until 8.45am** - this practice ensures your child is safe and appropriately supervised. Children should go straight to their classroom once they have entered the school gates **after 8.45am**. Arrival and departure should be through the pedestrian gates and **not** the car park gates.

### **Use of the front door**

Parents and children should only use this door to access school if they need to speak with Mr Simper or Mrs Bentley. We ask that parents do not use this door to enter and exit the building at the beginning of the school day.

### **Dinner Money**

Dinner money should be paid in full at the beginning of every week and children who start the school week on a packed lunch or a school dinner **must stay** on this for the full week. We do offer a jacket potato alternative if your child does not like a certain meal, however this should be ordered in advance. North Yorkshire County Council has published to schools clear guidance in how to proceed if non-payments occur, and unfortunately we will need to follow this guidance and respond accordingly, if arrears occur. In exceptional circumstances if your child normally has a packed lunch but needs a school lunch for a day, this must be paid for in full on that day and Mrs Bentley should be informed.

### **Monies**

Please can we ask that all monies sent to school are enclosed in an envelope which clearly states: name of the child, amount sent and the purpose of the money? **The envelopes should then be put into the class box file in your child's class during registration. Please do not bring money directly to the office.** Special money envelopes can always be obtained from Mrs Bentley.

### **End of Day Collection**

It is very important that we know about the arrangements for the collection of your child at the end of the day, as this enables us to keep your child as safe as possible. 'End of Day' collection forms will be sent out next week, and we would appreciate it if these could be returned as soon as possible. We expect all pupils in Dragons and Bears to be collected from the school yard. Any child in school who is not collected at 3.30pm should remain with their class teacher (older pupils will often wait in the library) until a 'known' adult comes to collect them.

### **Collecting or Dropping off Pupils**

If you collect or drop off your child during the school day, please ensure that you sign our book on the front desk. Evidence of medical or dental appointments is required for children who are taken out for these purposes.

### **Mobile Phones**

Please could we ask that parents ensure that children do not bring mobile phones to school? If picking-up arrangements do change during the day please phone the office and we will ensure that any message is communicated to your child.

### **Adventure Play Trail**

This equipment is timetabled and should only be used by children at play-time and lunchtime. Please could parents ensure that children (including pre-school siblings) keep away from the equipment at the beginning and end of the day? Thank you!

### **Midday Supervisory Assistant Relief Worker**

We are currently in need of relief MSAs to provide cover during lunch-times when one of our MSAs is absent. If you are often free between 12 – 1pm and can support us with lunch-time supervision, please could you let Mrs Bentley know?

**PE Kit**

Our dress code for all PE activities is black shorts and a plain white T-shirt. Children should not have any form of markings on their shorts and shirt. Children should bring their kit to school every Monday and return it home for washing at the end of every week.

**Instrument Lessons**

North Yorkshire County Council has a pool of high quality peripatetic teachers who provide excellent tuition for any child who wishes to learn an instrument. Mrs Bentley has application forms for any interested pupil.

**School Website**

Our school website continues to evolve and we have information and new features that we still want to add. Our Twitter account is regularly updated so we do encourage you to look at our website for dates/timings and other important information.

**Parental Help**

The support which you provide in all aspects of school is very important to us. In the past parents and family members have supported FOALS, run clubs, organised our school library and have provided their own expertise and skills to the school in many other ways. The offer of support from parents in school is always welcomed and we would like to hear from parents who might be able to assist us in any way.

**Newsletters**

School newsletters are published on the last Friday of each month, and these will hopefully keep you informed about everything that is happening in and around school. The next letter will be back to our newsy presentational format.

Yours sincerely

S Simper